

Simple Wedding Planning Checklist

Wedding Vision & Style

- ☐ Define the wedding vibe
- ☐ Collect inspiration images
- ☐ Name your wedding style
- ☐ Create one mood board
- ☐ Align on a shared vision
- ☐ Define shared non-negotiables

Venue Booking

- ☐ Research matching venues
- ☐ Shortlist 5–7 venues
- ☐ Schedule venue tours
- ☐ Visit top choices
- ☐ Check included services
- ☐ Review contract terms

Guest List & RSVPs

- ☐ Create A-list guests
- ☐ Collect guest contact details
- ☐ Track RSVP status
- ☐ Set RSVP deadline
- ☐ Plan RSVP follow-ups

Budget Setup

- ☐ Identify all contributors
- ☐ Set final all-in budget
- ☐ Allocate budget by category
- ☐ Add 10–15% contingency
- ☐ Track all expenses

Key Vendors

- ☐ List required vendors
- ☐ Shortlist per category
- ☐ Interview vendors
- ☐ Compare pricing & packages

Ceremony planning

- ☐ Choose officiant
- ☐ Define ceremony tone
- ☐ Decide ceremony structure
- ☐ Write vows
- ☐ Define ceremony order
- ☐ Share ceremony timeline

Catering & Bar

- ☐ Schedule tasting
- ☐ Select menu
- ☐ Send final guest count

Invitation & Communication

- ☐ Choose invitation format
- ☐ Send save-the-dates
- ☐ Design & Send invitations
- ☐ Share wedding info hub
- ☐ Send final reminders

Wedding Attire

- ☐ Start outfit research
- ☐ Order attire
- ☐ Schedule fittings
- ☐ Choose shoes & accessories
- ☐ Coordinate wedding party outfits



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